

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING AGENDA

MONDAY, MARCH 4, 2013

I. CALL TO ORDER (Big Spring High School) 8:00 P.M.

II. PLEDGE TO THE FLAG (President Wolf)

III. APPROVAL OF THE FEBRUARY 18, 2013 REGULAR BOARD MEETING MINUTES AND THE FEBRUARY 18, 2013 COMMITTEE OF THE WHOLE MEETING MINUTES

**IV. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – Shania Radabaugh
Nickolas Hasse**

V. TREASURER'S REPORT

VI. PAYMENT OF BILLS

General Fund	\$ 1,800,619.67
Cafeteria Fund	\$ 111,074.00
Student Activities Fund	<u>\$ 14,700.87</u>
TOTAL	1,926,394.54

VII. READING OF CORRESPONDENCE

VIII. RECOGNITION OF VISITORS

IX. PUBLIC COMMENT PERIOD

X. STRUCTURED PUBLIC COMMENT PERIOD**XI. OLD BUSINESS****XII. NEW BUSINESS****A) PERSONNEL CONCERNS****(ACTION ITEM)**

- 1) **Anne Starr Whitten**
Carlisle, PA 17013

Long-Term Substitute Seventh Grade
Reading Teacher at the Middle School

Education:

University of Georgia (Bachelor's Degree History and English)
University of North Carolina (Master's in Education)

Experience:

Big Spring School District – Long-Term Substitute Emotional Support Teacher
Big Spring School District - Long-Term Substitute Eighth Grade English Teacher
71st Classical Middle School, Fayetteville, NC - Middle School Social Studies Teacher
71st Classical Middle School, Fayetteville, NC - Tutor/Remediation Teacher
71st Classical Middle School, Fayetteville, NC - Student Teacher

The administration recommends that the Board of School Directors appoint Ms. Whitten to serve as a Long-Term Substitute Seventh Grade Reading Teacher at the Middle School, replacing Mrs. Katie Magee who will be on child-rearing leave of absence from approximately April 29, 2013 through the end of the 2012-2013 school year. Ms. Whitten's compensation for this position should be established at Master's Degree Step 2, \$48,850.00, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

A) PERSONNEL CONCERNS (. . . continued)**2) High School Pit Director Appointment****(ACTION ITEM)**

Mr. Steven Smith, High School Principal would like to recommend the individual listed as High School Pit Director for the 2012-2013 school year.

Mr. Jacob Heck

The administration recommends that the Board of School Directors approve Mr. Jacob Heck as High School Pit Director for the 2012-2013 school year.

3) Coaching Appointments**(ACTION ITEM)**

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individuals listed as coaches for the 2012-2013 school year.

Mike Cook	Assistant Varsity Football Coach
Emily Breneman	Junior High Volleyball Coach
Randy Roth	Assistant High School Volleyball Coach
Trevor Dalton	Junior High Boys Soccer Coach
Brett Black	Junior Varsity Baseball Coach
Patrick Sherman	Volunteer Softball Coach
Jim Miller	Volunteer Junior High Football Coach

The administration recommends that the Board of School Directors approve the appointment of the above listed coaches as presented.

4) Additional Per Diem Substitute Teacher**(ACTION ITEM)**

James Redington Chemistry

The administration recommends that the Board of School Directors approve the addition listed to the 2012-2013 per diem substitute teacher list as presented.

5) Classified Transfer**(ACTION ITEM)**

As per Board Policies 3850.1-3850.4, the administration will transfer the classified employee whose name is listed below:

<u>Employee</u>	<u>From</u>	<u>To</u>
Ms. Theresa Boegel	Seven Hour Per Day One-on-One Instructional II Aide At the High School	Seven Hour Per Day One-on-One Instructional II Aide At the Middle School

The administration recommends that the Board of School Directors approve the transfer of the above listed individual as presented.

A) PERSONNEL CONCERNS (. . .continued)**(ACTION ITEM)****6) Approval of Chartwells' Big Spring School District Food Service Employees**

Per the contract Big Spring School District initiated with Chartwells, the District must approve all employees. Ms. Michelle Mattern, Chartwells Food Service Director is recommending the individuals listed as cafeteria employees.

Angelic Alajlouni	High School Cafeteria
Tina Mae Sipe	High School Cafeteria

The administration recommends the Board of School Directors approve the above listed Chartwells' employees for the 2012-13 school year.

XII. NEW BUSINESS (. . .continued)**B) 2013-2014 Capital Area Intermediate Unit General Operating Budget **(ACTION ITEM)****

A summary of the Capital Area Intermediate Unit General Operating Budget for the 2013-2014 is included in the agenda. A copy of the proposed budget was provided to the members of the Board of School Directors at the February 18, 2013 Board meeting.

The administration recommends that the Board of School Directors approve the Capital Area Intermediate Unit's 2013-2014 General Operating Budget as presented.

C) New F&M Account for the Cafeteria Account**(ACTION ITEM)**

The Business Office is working with the Food Service account and moving it to F&M and collocate it with the General Fund. This will enable easy transfers to PSDLAF and provide an increased service level. F&M requested the Board formally authorize the fund account and stipulate the signers and other permissions.

The administration recommends that the Board of School Directors authorize the opening of the F&M bank account for the Cafeteria Fund. The three signers for the account are Mr. Richard W. Fry, Mr. Richard Kerr, and Mr. Rick Gilliam. Mr. Michael Statler will have ACH transfer, wire transfer, and account viewing capability.

XII. NEW BUSINESS (. . .continued)**D) UV Light Install and (3) HW Heater Replacement****(ACTION ITEM)**

The District needs to replace 3 hot water heaters and install a UV light in the HS pool. Each item would exceed the bid limit; rather than 3 separate bids the District entered into a consulting agreement with Barton Associates to prepare a single bid specification containing all four items. Barton is presented the project as part of the Building & Property meeting. Pending Solicitor approval, Barton would like to release the bid spec now for best pricing for a summer completion date. The Board will be required to select the winning bidder and fund the project once all bids are received.

The administration recommends Board of Directors authorize the release of the bid specification to replace the High School and Oak Flat hot water heaters and install a UV light into the High School Pool water system.

E) Amended Consolidated Federal Programs**(ACTION ITEM)**

Mrs. Jeanne Temple, Assistant Superintendent, has received notification from the Pennsylvania Department of Education that the Big Spring School District's Consolidated Federal Programs Application was recently amended. Adjustments were made to Title I and Title II. Listed below are the differences.

	<u>Original</u>	<u>Amended</u>	<u>Difference</u>
Title I	\$478,110.00	\$461,874.00	\$16,263.00
Title II	\$131,345.00	\$130,717.00	\$ 628.00

The administration recommends that the Board of School Directors authorize the administration to establish all of the required accounts for revenues and expenditures and to expend funds on behalf of the amended Consolidated Federal Programs as specified.

F) Tenure Status**(INFORMATION ITEM)**

The following professional employees have completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance.

Amanda Frankford	High School Science
Michael Ginter	High School Mathematics

Additional information regarding the professional employees has been prepared by Mr. Steven Smith, High School Principal.

XII. NEW BUSINESS (. . .continued)**G) Updated Policies****(INFORMATION ITEM)**

The administration has submitted the updated policies listed below for Board review.

- 100 Strategic Plan
- 101 Vision/Mission/Belief Statements
- 102 Academic Standards
- 103 Nondiscrimination in School and Classroom Practices
- 104 Nondiscrimination in Employment Contract Practices
- 105 Curriculum Development
- 105.1 Curriculum Review by Parents, Guardians and Students
- 105.2 Exemptions from Instruction
- 106 Guides for Planned Instruction
- 107 Adoption of Planned Instruction
- 108 Adoption of Textbooks
- 109 Resource Materials
- 110 Instructional Supplies
- 111 Lesson Plans
- 112 Guidance Counseling
- 113 Special Education
- 113.1 Behavior Support
- 114 Gifted Education
- 115 Vocational Technical Education
- 116 Tutoring
- 117 Homebound Instruction
- 118 Independent Study
- 119 Current Events
- 121 Field Trips
- 122 Extracurricular Activities
- 123 Interscholastic Athletics
- 124 Summer School
- 125 Adult Education
- 126 Class Size
- 127 Assessments
- 129 Music
- 130 Homework
- 137 Home Schooling/Home Education Program
- 137.1 Extracurricular Participation by Home Education Students
- 138 Limited English Proficiency
- 140 Charter Schools
- 140.1 Extracurricular Participation by Charter and Cyber Charter Students
- 142 Migrant Students
- 143 Standards for Persistently Dangerous Schools
- 144 Standards for Victims of Violent Crimes
- 146 Student Services

The updated Policies are included with the agenda. The updated policies will be an action item on the March 18, 2013 School Board Agenda.

XIII. FUTURE BOARD AGENDA ITEM

XIV. COMMITTEE REPORTS

- A) District Improvement Committee – Mr. Norris/Mr. McCrea**
- B) Athletic Committee – Mr. Swanson**
- C) Vocational-Technical School – Mr. Wolf/Mr. Piper**
- D) Buildings and Property Committee – Mr. Barrick**
- E) Finance Committee – Mr. Blasco**
- F) South Central Trust – Mr. Blasco**
- G) Capital Area Intermediate Unit – Mr. Wolf**
- H) Tax Collection Committee (TCC) – Mr. Wolf**

XV. SUPERINTENDENT’S REPORT

XVI. BUSINESS FROM THE FLOOR

XVII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

XVIII. ADJOURNMENT

Meeting adjourned _____ P.M.

NEXT SCHEDULED BOARD MEETING: Monday, March 18, 2013